

# Vermont DHIA Field Technician (Part-Time)

Northeast Kingdom (Orleans County), Vermont

## General Description:

Vermont DHIA is a non-profit organization that provides record keeping services and data/information to dairy producers for the purpose of helping them better manage their herds. Field Technicians collect data (including individual animal records and milk samples) on farms and provide management reports and information to the customer. Successful technicians will be motivated self-starters who provide outstanding customer service and accurate data and records to member farms.

## Key Responsibilities:

- Make chore time visits (generally early mornings or afternoons) to dairy farms to record data and collect milk samples for member dairymen. Provide sampling supplies for owner-sampled herds.
- Generate reports and data that benefit the dairy producer and assist them, whenever possible, in understanding and using their records
- Maintain clean, sanitized, and well functioning equipment. Adhere to basic biosecurity practices.
- Maintain a professional and courteous attitude and professional image in all dealings with association members and fellow employees
- Actively seek out and engage new members for Vermont DHIA
- Attend training meetings and workshops as required (usually 3-4 per year)
- Develop and maintain the best possible working relationships with co-workers, Extension agents, and other agricultural business people in the service area

## Qualifications, Skills, and Traits:

- Must be friendly, positive, and customer-service focused
- Must be able to manage own time and work without supervision; strong work ethic required
- Scheduling flexibility and strong attention to detail are required
- Good verbal and written communication skills are required
- Must have basic computer skills/knowledge with the ability and interest to learn new software
- Reliable transportation and a valid driver's license required
- Access to high-speed internet required
- Must be able to lift up to 50 lbs
- Must be able to pass initial and periodic drug screening
- Experience in dairy or other agricultural field preferred. Must be comfortable around dairy cattle and working in a barn environment.
- Associate's or Bachelor's degree preferred

## Workload / Compensation:

This part-time unit currently serves between 7 and 16 farms (approx. 500 to 1,100 cows total) mostly across Orleans County, Vermont. Most visits are for one milking, during milking time (varies), and generally every 30-60 days. Approximately \$5,000 to \$10,500 annual income plus some mileage reimbursement. For a motivated individual, this unit has the potential for growth and could include benefits (medical insurance, vacation pay, and retirement (401k), and as bonuses). Computer, printer, and equipment are provided.

**Contact Brett Denny for more information – 802-233-8662 or [bdenny@vtdhia.org](mailto:bdenny@vtdhia.org)**